

Requirements for Water & Sewer Connection(s)

New construction (serviced lot):

- Verify that services (water & sewer) are supplied at the mains;
- An approved Building Permit or Footing Permit must be present at time of filling out application;
- Current Application fee is to be paid at time of application (no invoicing this);
- Fill in all appropriate information on application;
- Ensure “property owner” with mailing address & phone number are on application;
- Ensure contractor, plumber, **person who applied** name & signature & mailing address & phone are on application, also ensure they date the application;
- Ensure payment amount & how paid is stated – **extremely important!!!**

New construction / Sprinkler service where deposit is required:

- Verify that services (water and/or sewer / sprinkler) are supplied at the mains;
- An approved Building Permit or Footing Permit must be present at time of filling out application;
- A site copy is required and **has to** indicate where the services are going;
- The deposit fee (varies) is to be obtained at the time of application. This amount is given by the technician which is an estimate not an exact amount;
- Fill in all appropriate information on application;
- Ensure “property owner” with mailing address & phone number are on application;
- Ensure contractor, plumber, **person who applied** name & signature & mailing address & phone are on application, also ensure they date the application;
- Ensure payment amount & how paid is stated – **extremely important!!!**

Repair or Replacement:

- Current Application fee is to be obtained at time of application;
- Fill in all appropriate information on application;
- Ensure “property owner” with mailing address & phone number are on application;
- Ensure contractor, plumber, **person who applied** name & signature & mailing address & phone are on application, also ensure they date the application;
- Ensure payment amount & how paid is stated – **extremely important!!!**